

Llangollen Rural Community Council 01/16
Minutes of Meeting held in Garth & Trevor Community Centre
on Tuesday 3rd May 2016

Present

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| Cllr. Mrs Alyson Winn | Cllr. Geraint Roberts |
| Cllr. Elfed Morris | Cllr. Mrs DJ Evans |
| Cllr. Mrs Sue Kempster | Cllr. Glyn Jones |
| Cllr. Mark Valentine | Cllr. Jim Davies |
| Cllr. Darrell Wright | |
| Mrs S.A. Jones | PCSO Dave Jenkins |

Chairman: Cllr. Mrs Alyson Winn**Clerk:** Mrs S.A. Jones**1. Apologies**

An apology for absence had been received from Cllr. Anthony Roberts as he was working.

2. Declaration of Interest

A declaration of interest was made by Cllr. Mark Valentine concerning item 7.

3. Police Matters

The Chairman Cllr. Mrs Alyson Winn welcomed PCSO Dave Jenkins to the meeting; who then gave his report which covered April.

Trevor – There was one case of Criminal damage and two reported cases of anti-social behaviour on the Trevor Estate and one case of anti-social behaviour on the Pontcysyllte Aqueduct.

Fron – There was one case of criminal damage and one case of anti-social behaviour.

It was reported that cars were speeding down Gate Road and the A5 in Fron; on Llangollen Road and Station Road in Trevor.

It was decided by the Community Councillors that the priorities for May would be for PCSO Dave Jenkins to spend his time checking out issues identified within the three villages. A request had been made for PCSO Dave Jenkins to attend Youth Club one evening to talk to the young people.

4. Outstanding Work Log

The work log had been updated and a new page of outstanding actions issued to members.

5. Members Urgent Reports

Trevor: It was reported that the two grids outside Reads Yard were blocked.

Fron: A request was made for the road sweeper to visit Gate Road, Alma Road and Woodland Road. There was water coming down the wall onto the A5 by the bus shelter opposite the turning for Gate Road.

6. Minutes of the Previous Meeting

The minutes of the previous meeting had been distributed and were accepted as a true record. The minutes were signed accordingly by the Chairman.

7. Matters Arising from the Minutes

A site meeting has been held to discuss parking restrictions on Station Road in Trevor between the bridge over the canal and the Telford Inn. No decision was made as it was decided to hold another meeting in May to look at the problem again.

Plants have been ordered from the Derwen Garden Centre for the three tiered planters.

Cllr. Valentine left the meeting. A quote has been received from WT Evans, Cefn Mawr for printing the Community Newsletter. The Council decided to ask the Company to produce a 'dummy' proof for the Members to look at in June. For the next newsletter we would still use the present printer. Cllr. Valentine returned to the meeting.

8. Planning

02/16

Planning Applications:

There were no planning applications during the month.

Certificates of Decision:

Two storey front extension

Tegfan, Garth Road, Garth. P/2016/0076 - Granted

9. Correspondence**E.Mail**

Marie Russell WCBC

The next Wrexham Town & Community Forum will be held on the 16th June 2016

Ceri Postle World Heritage Site Community Development Officer

A progress report on the cause of the flooding on the old railway line.

Ceri Postle World Heritage Site Community Development Officer

Invitation to the Councillors for a Canal-side, cheese, wine and heritage evening

Ceri Postle World Heritage Site Community Development Officer

Invitation to the Read's Yard Mural opening 7/5/16

C/Cllr. Pat Jeffares

Listing the new WCBC Environment & Planning Department.

C/Cllr. Pat Jeffares

One way system Trevor Estate

Annual Meeting of the Council – Invitation 17th May 2016.

Amanda Evans Employability & Community Benefit Officer

Community Benefits.

Anna Pollard

Tesco bags to help funding.

Christine Conway TE Gittins & Co

Confirming that she has submitted the Declaration of Compliance – Auto Enrolment.

Jon Brewin WCBC Arboricultural Officer regarding the tree that has had excessive pruning.

Amandae Davies Marketing & Promotions Manager WCBC

Copy of a letter being sent to residents regarding the results of the consultation last month about last year's Underneath the Arches event. The contents of this letter were discussed in detail and it was proposed and all were in favour that the Clerk should write to Ms Davies to say that in their opinion the event should not take place this year.

One Voice Wales:

Wendi Huggett

Training Course Chairing skills

General:

Ian Lucas MP

Regarding a meeting held in Rhostyllen in April.

HSBC Changes to the banking terms.

Wrexham Area Civic Society

Membership renewal

NALC Public Contracts Regulations 2015

NALC Procurement 2016

NALC Model Financial Regulations all three will be discussed as an agenda item at the June meeting.

Receipts:

Mr PJ Ankers

Peter Green Groundcare

10. Leasing of Playgrounds**03/16**

Land Registry has returned a Title Information Document showing Llangollen Rural Community Council as the registered proprietor of the Garth Road Play Area at the end of March. The remaining three Play Areas have now been sent off to Land Registry.

11. Footpaths & Roadways

It was reported that there were concerns about the poor state of some of the walls on the A5 between Froncysyllte and Llangollen.

12. Projects 2015/2016

Nothing to report.

13. Meetings

C/Cllr. Pat Jeffares, Cllr. Darrell Wright and the Clerk had attended a meeting arranged by Esclusham Community Council to discuss the impact on Community Councils with the draft Local Government Bill (Wales).

14. Noddfa Cemetery Report

The Chairman of the Noddfa Cemetery Committee Cllr. Elfed Morris gave his report:

A risk assessment has been carried out at the cemetery. Outstanding actions were:

In the New Grave Section One headstone number 41 was unstable. There were no actions identified in the Old Grave Section.

The Clerk had obtained burial costs etc., from Cefn Mawr, Corwen, Chirk, Rhos and Llantysilio Community Councils.

The recommendation to full Council was to increase the internment charges, to the same as Cefn Mawr but to exclude the search fee. To increase the cost of monuments to the same as Cefn Mawr except for a stone cross this will be £50 and a wooden cross nil. This was agreed by Members.

It was noted that the three Councils paid separately for the graves to be dug and that they booked and paid for the services of the Gravedigger themselves, the reason being that the Council was then in control. Approved

On agreement by full Council the Clerk should write to the Funeral Directors with the new prices.

The use of curbs was also discussed as Llangollen Rural Community Council is the only Council who allow kerbs. It was decided by full Council that this practice be discontinued for any new internments from 1st June 2016. For recent internments that as yet have no headstone, they can if they so wish have kerbs. This was agreed by Members.

The Clerk had also received 'Rules of the Cemetery' and 'Rules for the Stonemasons' from various Community Councils in the area and these she would be looking at during the month to adapt for Noddfa Cemetery.

15. Playgrounds including Garth Playground

It was announced that Llangollen Rural Community Council have been allocated a grant of £43,000 from WREN towards the cost of refurbishing the Garth playground. Thanks were expressed to all who had contributed towards this project.

16. Newsletter

The deadline for the Summer newsletter is Monday May 9th 2016.

17. Garden Competition

The judges Ms Andrea Evans and Mr Tony Roberts have confirmed that they will judge the Best Kept garden competition on Tuesday 5th July 2016.

18. Chairman's Allowance**04/16**

The Retiring Chairman Cllr. Elfed Morris gave a detailed report on his year in office.

"My year in office has been a very busy one, apart from the usual monthly meetings and sub committees; I attended Difficult Decisions and Training meetings. We again had a very successful Best Kept Garden Competition, also during the year we have taken over responsibility of the play grounds; this will mean a lot more work for council and our Clerk in particular. I attended a very successful party on Garth playground to raise funds to help refurbish the playground; my sincere thanks go to all who were involved. We also put in a bid to WREN for funding to refurbish Garth playground and to be told on my last day in office that we had been successful was just icing on the cake, I would like to thank Cllr. Mark Valentine in particular for all his hard work in presenting the bid to WREN and everyone else who helped in any way. Also very pleased to have the light installed at Cromwell terrace after a very long two year wait in persuading Wrexham County Borough Council to have it replaced.

Finally I would like to thank council for their support, also C/Cllr. Pat Jeffares and our over worked clerk Sue Jones for her support and help throughout the year."

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|----------------------------------|----------------|---------------------------------|
| Wine/refreshments | £50.00 | Best kept garden presentation |
| Chairman's Dinner and guests (4) | £72.00 | |
| Chairman's and guests wine | £39.00 | |
| Travelling expenses | £60.00 | Training courses, meetings etc. |
| Miscellaneous | £29.00 | |
| Donation | £50.00 | Garth playground |
| Total | £300.00 | |

19. Finance

Copies of the Bank balances, payments and a list of receipts were distributed to the members and checked. The following invoices were authorised for payment:

| | | |
|----------------------------|--------|-----------|
| Mrs SA Jones | 101855 | NJC rates |
| Mr PJ Ankers | 101856 | 225.00 |
| Peter Green Groundcare | 101857 | 465.00 |
| JDH Business Services Ltd | 101858 | 144.00 |
| Wrexham Area Civic Society | 101859 | 25.00 |
| Zurich Municipal | 101860 | 645.74 |

20. Internal Audit

05/16

The Clerk stated that the Internal Audit Report for Llangollen Rural Community Council 2015/16 has been received from the Internal Auditor JDH Business Services Ltd. The conclusion of the report stated 'On the basis of the internal audit work carried out, in our view the council's system of internal controls is in place, adequate for the purpose intended and effective, subject to the recommendations reported in the action plan.'

'As part of the internal audit work for the next financial year we will follow up all recommendations included in the action plan.'

Issue 1:

Playgrounds at Garth, Trevor & Froncysyllte are being transferred to the Community Council from the Principle Authority.

Recommendation:

The next review and update of the Risk Assessment should reflect any new risks arising from the ownership of these assets together with effective risk mitigation actions.

Follow up:

The Community Council has a Service Level Agreement in place for 2016/17 with the Principle Authority and monthly risk assessments are carried out. There is also an annual risk assessment carried out by an Independent Play Company.

Issue 2:

The Community Council has disclosed a changed fixed asset value in 2015/16 compared to 2014/15. We could identify no additions or disposals during the financial year. The External Auditor requires that the asset value should remain as per the prior year when this is the case.

Recommendation:

If there were no additions or disposals in the year the fixed asset value should be the same as the prior year.

Follow up:

The Community Council has always taken the value of assets from the Insurance policy. The Clerk has contacted the Internal and External Auditor and they have told her to change the Annual Return total of the 2016 asset value to correspond with the 2015 amount of £22,038.

The Council approved the Return in draft and the Chair and Clerk signed section three. The Clerk will now send a copy of the Return to the External Auditor with bank reconciliation, a variance analysis and all the relevant documents that have been requested.

21. Date, Time and Venue of the Next Meeting

The next Council meeting will be held at 7pm at Froncysyllte Community Centre on Tuesday 7th June 2016.

As there was no further business to discuss, the Chairman closed the meeting.